

Minutes of the meeting of the Comox Valley Sewage Management Advisory Committee held on Thursday July 30, 2020 in the CVRD Civic Room at 770 Harmston Avenue, Courtenay, commencing at 9:00 am

PRESENT:

T. Kushner, Deputy Chief Administrative Officer	City of Courtenay
J. Wall, Chief Administrative Officer	Town of Comox
C. Perry, Public Works Superintendent	Town of Comox
R. Dyson, Chief Administrative Officer	CVRD
K. La Rose, Senior Manager of Water/Wastewater Services	CVRD
M. Imrie, Manager of Wastewater Services	CVRD
K. Douville, Manager of Financial Planning	CVRD
J. Warren, Deputy Chief Administrative Officer	CVRD
J. Boguski, Engineering Services Assistant/Recording Secretary	CVRD

ITEMS:

Management report

The committee reviewed the July 2020 Comox Valley Sewage Management Advisory Committee management report, Kris La Rose provided a brief update on the Department of National Defense (DND) Sewer Agreement and the geotechnical work being done for Phase 1 of the Liquid Waste Management Plan.

Minutes

The committee reviewed the minutes of the July 2, 2020 Sewage Management Advisory Committee meeting and no errors or omissions were noted.

Draft staff report: COVID-19 Response and Renewal – Comox Valley Sewage Service

Kris La Rose provided an overview of the report. Recommended option is to reduce anticipated increases to revenue requirements. (1M savings) by holding rates until 2022. This will not create higher increases than what's projected for 2023 and further. Second option is to proceed as status quo.

Advisory comments:

It's suggested to not bring forward operational savings and just focus on capital savings to provide relief to Option 1. Committee members who were present agreed with this recommendation.

Comox Valley Sewerage System flows reports

The committee reviewed the June 2020 Comox Valley Sewerage System flows reports. Mike Imrie explained a change made on the master sheet provided. The numbers have switched under one column between Connemara and Simon Crescents.

Municipal Service/Project Updates

Courtenay - Greenwood trunk is progressing nicely, about 35 per cent done. Should be done by October 2020.

NEW BUSINESS

Potential to offer Skyrocket to municipal public works for free during the COVID renewal period to be in-line with the tone of the renewal plan. This will benefit the skyrocket service by allowing to completely get rid of inventory, increase demand for Skyrocket and provide a benefit to the municipalities in this challenging economic time. The Comox Valley Sewerage Service Regulation, Fees and Charges Bylaw No. 71 would need to be amended for this purpose. Courtenay and Comox are initially supportive of this initiative.

Comox is already receiving the curbside organics program product, they would have to look at whether it's viable for them to participate. Chair Hamir has a letter forthcoming to suggest that municipalities use Skyrocket in their public works to help offset the limited availability of the organics product so that more is available for farm use.

GENERAL:

The next Sewage Management Advisory Committee meeting will be held on Thursday, September 3, 2020 commencing at 9:00 am in the CVRD Civic Room at 770 Harmston Avenue, Courtenay.

TERMINATION:

The meeting terminated at 9:37 am.

Recorded by:

J. Boguski

J. Boguski
Engineering Services Assistant/Recording
Secretary

Certified correct:

K. La Rose

K. La Rose, P. Eng.
Acting General Manager of Engineering
Services